



KANKAKEE YMCA SUMMER DAY CAMP CCR&R GUIDELINES 2026

Dear YMCA Families,

We are excited that you have chosen the Kankakee YMCA Summer Camp Program to serve your childcare needs.

Please see the below guidelines for CCR&R. You must sign and return this form to the director:

- If you have a pending CCR&R case, you are responsible for 100% of the total weekly camp rate fee. Payments will be scheduled the Thursday before the registration week. For example, if the child is registered for the first week of camp, payment will be deducted the Thursday prior.
- CCR&R approves a specific allocation of all your weekly payments that will be applied to your copays. If there are any remaining credits, those will be either returned to you or adjusted to future weeks.
- To process future coverage applications, payment for all months will be due in full immediately.
- If you withdraw your child from the program and re-enroll at a later date, that payment must be made before the camper can re-register.
- Your child must attend the program 75% of the time per week. You are allowed one excused week with no fee deductions. If the child does not attend 75% of the program for more than two weeks, they will be withdrawn from the program.
- A valid credit card or bank account must be kept on file as payments are auto-drafted.
- If a payment is declined by your bank or credit card, there will be a fee assessed which will be added to your payment.
- Payment is due in full each month, or your child will not be able to attend until payment is made in full. After one missed payment, your child will be withdrawn from the program.
- Upon withdrawal from the program, payment must be made in full within 30 days, or the balance will be sent to collections.
- CCR&R reapplications are reviewed annually. You will receive a letter when a renewal is due. You must complete the renewal form and submit any information needed to our Finance Coordinator, Rachael Landrey, two days before the expiration of the letter. Should your CCR&R not be renewed by the expiration date, you will be responsible for full payments until an approval letter is received.

If you have any questions, please reach out to Rachael Landrey at rlandrey@k3ymca.org.

Parent or Legal Guardian Signature: _____ **Date:** _____

Director Signature: _____ **Date:** _____